



Holbourn House Day Nursery & Pre-School
 The Old School
 Dodford
 Daventry
 Northamptonshire
 NN7 4SX
 01327 340 760
 holbournhouse@googlemail.com

Pricing Policy

Opening hours:

Monday – Friday from 8.00am – 5.30pm Alternative hours will be considered and if feasible offered by arrangement.

(Nursery is closed for 1 week at Christmas plus bank holidays as listed on our calendar)

Sessions and pricing:

Set Sessions

8:00am – 1:00pm	Includes a morning snack, lunch and pudding
1:00pm – 5:30pm	Includes an afternoon snack, tea and pudding
8:00am – 5:30pm	Includes a morning and afternoon snack, lunch and tea with puddings
9:00am – 3:00pm	Includes a morning and afternoon snack, lunch and pudding
9:00am – 4:00pm	Includes a morning and afternoon snack, lunch and pudding
8:00am – 3:00pm	Includes a morning and afternoon snack, lunch and pudding
8:00am – 4:00pm	Includes a morning and afternoon snack, lunch and pudding

Hourly Rates

9 months – 2 years	£6.50
2 – 3 years	£5.50
3 – 4 years	£4.50

Food Costs

Lunch & Pudding	£7.00
Tea & Pudding	£5.75
Snack	£1.50

Unfortunately, we cannot facilitate packed lunches/snacks due to severe allergies and a lack of refrigeration space and storage.

Please note that **all fees are invoiced monthly and payable in advance**, so we appreciate prompt payment. Please speak to the management if you need to discuss late payment of fees.

Unauthorised late payment will unfortunately incur a 5% surcharge. If late payment continues, we will be unable to accept the child until the balance has been paid.

Our annual fee increase will take effect from the 1st of September.

We believe that all children should have access to our nursery. If your financial circumstances are a barrier to you accessing our provision, then please give us a call and we will be happy to discuss other help and options that may be available to you.

Non-Funded Children

Any children who are unable to access funding will be charged in the same way as funded children: Any hourly rate for their hours attended in addition to meals and snacks for the session.

Funded children

Any children who are using funding for any of their time with us will be subject to the funded children's pricing policy as below.

Funding will be provided to all eligible children, additional funding that is dependent on successful application being made through the government schemes will only be provided once funding codes have been submitted to the nursery for authorisation.

9 months – 2 years

Nine month to two-year funding is available subject to the eligibility criteria [here](#) for working families. Qualifying children will be entitled to 15 hours of childcare during term time that they can use within any of our set sessions below. Funding can be stretched throughout the 51 weeks we are open if children attend full time.

Meals and snacks are chargeable for each session and any additional hours over and above the 15 hours will be charged at a set hourly rate.

2-3 years funded places

Two-year funding is available subject to the eligibility criteria listed [here](#) for families on low incomes and [here](#) for working families.

Qualifying children will be entitled to 15 hours of childcare during term time that they can use within any of our set sessions below. Funding can be stretched throughout the 51 weeks we are open if children attend full time.

Meals and snacks are chargeable for each session and any additional hours over and above the 15 hours will be charged at a set hourly rate.

3 – 4 years funded places

All 3-4 year olds are eligible for 15 hours of funded childcare, with eligibility criteria for an additional 15 hours (to total 30 hours) listed [here](#).

Qualifying children will be entitled to 15 or 30 hours of childcare (dependant on eligibility) that they can use within any of our set sessions below.

Funding can be stretched throughout the 51 weeks we are open if children attend full time.

Meals and snacks are chargeable for each session and any additional hours over and above the 15 hours will be charged at a set hourly rate.

Opt in Nappy service – charge per session

Half Day (8-1, 1-5:30)	50p
Mid sessions (9-3, 8-3, 9-4, 8-4)	75p
Full Day (8-5:30)	£1

This is a supplementary service – please contact us to sign up for this service. Charges for nappies will be in arrears on the following months invoice.

Discounts

- 5% deduction for a full-time place.
- 10% sibling discount.

Only one discount from the above can be applied to an invoice.

Holidays, sickness and cancellation:

- Holidays for non-funded children are charged at half fees if one months' notice is given.
- Holidays for funded children will not incur any charges for meals and snacks if one months' notice is given.
- Late collection will be charged at our hourly rate.
- Cancelled sessions will still be charged for i.e. sickness etc
- In event of adverse weather or a situation where the nursery is forced to close, we aim to offer alternative sessions or payment will be refunded.

Deposit:

- We do not charge a deposit or administration cost; these are all built into our fees.

Forest school:

- We believe that all children should have access to Forest School. However, children need to settle fully into nursery life before attending, therefore Forest School sessions will start the term after the child has started at nursery.
- Forest School cost is £32.00 per month per child (excluding August) and will be invoiced monthly.
- This is a set fee regardless of the amount of sessions your child attends over the term. Children attend a minimum of once per week, unless your child is absent from nursery.



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Notice:

- A month's paid notice is required before the removal of a child.

Financial Help towards Nursery Fees

- Tax free childcare is available for working families who earn at least £167 per week (correct at time of publication). For every £8 you pay into an online account, the government will add an extra £2, up to £2,000 per child per year. For full details and eligibility criteria for this and other childcare benefits that you may be entitled to please visit <https://www.childcarechoices.gov.uk>.
- We accept childcare vouchers from any workplace scheme (these are no longer available to new applicants)